

Decision No: CMM – 9

Forward Plan No: 17566

This record relates to Agenda Item 42 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** ANNUAL REPORT TO COUNCIL  
TENANTS AND LEASEHOLDERS 2010

**AUTHOR:** CAROL JENKINS

### **THE DECISION**

- (1) That the annual report to council tenants and leaseholders 2010 attached at Appendix 1, be approved for distribution to the Tenant Services Authority and council tenant and resident associations and to all council tenants and leaseholders who request a copy;
- (2) That the summary annual report to council tenants and leaseholders 2010 at Appendix 2 be approved for distribution to all council tenants and leaseholders.

### **REASON FOR THE DECISION**

- (1) The council is required to publish an annual report for its tenants and share it with the TSA by 1 October 2010 to meet the TSA's requirements under the current regulatory framework. The TSA has indicated it will accept a shorter summary report for general distribution to tenants with the longer version for tenants who want it.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

- (1) The council is required to publish the annual report as explained in the body of this report.
- (2) The report plan and timetable were agreed with Housing Management Consultative Committee on 14 June 2010.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

**CONFIRMED AS A TRUE RECORD:**

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

08 September 2010

**Decision Maker:**

Councillor Maria Caulfield  
Cabinet Member for Housing

**Signed:**



**Proper Officer:**

08 September 2010

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

**Note: This decision will come in to force at the expiry of 5 working days from the date of publication subject to any review under the Council's Scrutiny 'Call-In' provisions.**

**Call-In Period**

**15 September 2010**

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CMM – 10

Forward Plan No: N/A

This record relates to Agenda Item 43 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** TEMPORARY ACCOMMODATION  
STRATEGY ANNUAL UPDATE 2009-  
2010

**AUTHOR:** SYLVIA PECKHAM

### **THE DECISION**

- (1) That the report be noted.
- (2) That progress made on delivering strategic actions of the Temporary Accommodation Strategy during year 2 of the strategy 2008-2013 be noted.

### **REASON FOR THE DECISION**

- (1) To update members on progress and implementations of the Temporary Accommodation Strategy 2008-2013 to date.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

- (1) This report is an annual update of a current strategy and no alternative options are being considered at this time.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

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**Signed:**



**Proper Officer:**

08 September 2010

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-In Period**

**15 September 2010**

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CMM – 11

Forward Plan No: N/A

This record relates to Agenda Item 44 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** HOMELESSNESS STRATEGY 2008-2013 ANNUAL UPDATE

**AUTHOR:** STEVE BULBECK

### **THE DECISION**

- (1) That the Cabinet Member for Housing notes this report.

### **REASON FOR THE DECISION**

- (1) To appraise the Cabinet Member for Housing as to the progress of the Homelessness Strategy 2008-2013.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

- (1) Under the terms of the Homelessness Act 2002 it is a legal requirement to formulate and deliver a Homelessness Strategy.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

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08 September 2010

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Cabinet Member for Housing

**Signed:**



**Proper Officer:**

08 September 2010

Mark Wall, Head of Democratic Services

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**Call-In Period**

**15 September 2010**

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CMM – 12

Forward Plan No: N/A

This record relates to Agenda Item 45 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** SEVERE WEATHER EMERGENCY  
PROTOCOL (SWEP) 10/11 UPDATE

**AUTHOR:** RICHARD DENYER-BEWICK

### **THE DECISION**

- (1) That the plan for delivering of the Severe Weather Emergency Protocol (SWEP) during the winter 2010/11 be noted and the protocol agreed.

### **REASON FOR THE DECISION**

- (1) At the Housing Cabinet Member Meeting held on 3<sup>rd</sup> March 2010 when the allocation of the CLG Homelessness Grant for 2010-11 was agreed, a request was made that a full briefing of the Severe Weather Emergency Protocol in 2009/10 was presented to a future Cabinet Member Meeting.
- (2) The grant allocation for SWEP this financial year is £10,000. and this report outlines the strategic relevance and methodology of discharging these funds through our third sector partners in order to ensure as far as possible that people do not die if rough sleeping this winter in Brighton & Hove.
- (3) The Civil Contingencies Act 2004 places a statutory duty on councils to have in place documented, tried and tested Business Continuity Plans which they could activate should there be any form of emergency.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

### **Choosing not to provide a SWEP**

This is not a recommended option. Our plans ensure there is a humanitarian response to prevent rough sleepers dying from the cold while there is prevailing severe weather. Not providing a SWEP service would put people at risk because for some service users there would be no other option than to sleep out in cold weather extremes.

It is expected that rather than limiting the offer of support, all rough sleepers (including those who would normally have no recourse to public funds) will be made an emergency offer with arrangements being made outside the usual eligibility/entitlement framework that governs access to housing. Fatality during the winter season due to cold and exposure is potentially very high profile for any local authority. Even with SWEP in place and all our partners working together, there remains potential for fatality and sometimes this tragically does happen. Failure to provide a plan for this eventuality may mean the Council fails to meet its duties under the Civil Contingencies Act 2004 and the best practice arrangements specified by the Department for Communities & Local Government.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

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**Proper Officer:**

08 September 2010

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**SCRUTINY**

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**Call-In Period**

**15 September 2010**

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CMM – 13

Forward Plan No: N/A

This record relates to Agenda Item 46 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** LOCAL INVESTMENT PLAN FOR HOUSING

**AUTHOR:** MARTIN REID

### **THE DECISION**

- (1) To seek the agreement to the proposed process and timetable for completion of a Brighton & Hove Local Investment Plan for housing.
- (2) That the Cabinet Member for Housing delegates authority to the Assistant Director of Housing Strategy to agree the final content of the Local Investment Plan prior to the sign off with the Homes & Community Agency in September 2010.

### **REASON FOR THE DECISION**

- (1) The LIP provides not only an opportunity to consider longer-term investment needs from a position of far greater financial and strategic clarity but also offer an opportunity to review progress against the 3-year development programme and to add or adjust in terms of any policy changes, priorities and development proposals as these develop. The LIP is currently being drafted and is based upon known priorities and quantifiable investment needs.
- (2) The Leader and Portfolio Holder will be asked to sign off the final version of the document in preparation of approval by the HCA. It is essential that despite the changing landscape in terms of the announcements from the new Government Brighton & Hove positions itself through identification of its long term investment needs so that should any funding be made available in the future it is in the best position to secure funding.

**DETAILS OF ANY ALTERNATIVE OPTIONS**

- (1) The following options were available regarding the development of the LIP:
- (a) Brighton & Hove withdraw from the LIP
  - (b) Delay the progress of the LIP
- (2) The option to withdraw could put Brighton & Hove at a disadvantage, in that the other authorities could go ahead and Brighton & Hove would not secure any portion of any funding to be made available in the future. We could have delayed the approach to developing the LIP, but this would have meant that we would not be in the best position in readiness for the autumn spending review

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

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Cabinet Member for Housing

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**Proper Officer:**

08 September 2010

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**Signed:**



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**Call-In Period**

**15 September 2010**

Date of Call-in (*if applicable*) (*this suspends implementation*)

Call-in Procedure completed (*if applicable*)

Call-in heard by (*if applicable*)

Results of Call-in (*if applicable*)

Decision No: CMM – 14

Forward Plan No: N/A

This record relates to Agenda Item 47 on the agenda for the Decision-Making

## **RECORD OF CABINET MEMBER DECISION**

**DECISION-MAKER:** COUNCILLOR MARIA CAULFIELD

**PORTFOLIO AREA:** HOUSING

**SUBJECT:** CONTRACT FOR COMMUNAL DIGITAL TV SYSTEM FOR COUNCIL HOUSING

**AUTHOR:** MARK DENNISON

### **THE DECISION**

- (1) That the report be noted.

### **REASON FOR THE DECISION**

- (1) The option of purchasing TV aerial systems from an existing framework will enable the council to comply with its obligations under the EU Directive and UK Regulations on public procurement and to more easily meet the digital switchover deadline because of the potential savings in the procurement timetable under a framework. The purchase option offers better value for money than the original leasing recommendation, with bids being benchmarked to ensure they are competitive to the wider market.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

- (1) There are a number of very different Switchover solutions currently available in the UK market:
- MATV (Master Antenna TV)
  - SMATV (Satellite MATV)
  - IRS (Integrated Reception System)
  - IPTV (Internet Protocol Television)
- (2) An evaluation of these options was included in the September 2008 report. The IRS solution was clearly identified as providing best overall value for money based on cost and quality of provision.
- (3) Consultants have recently advised that the outright purchase option would deliver significant savings compared to the leasing option. On the basis of this advice, this report provides the opportunity to evaluate both options and secure the solution providing best value for money.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

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**Date:**

08 September 2010

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Councillor Maria Caulfield  
Cabinet Member for Housing

**Signed:**



**Proper Officer:**

08 September 2010

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-In Period**

**15 September 2010**

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*